

7510 USE OF SCHOOL FACILITIES

The Board of Education believes the school facilities of this district should be made available for community purposes, provided that such use does not interfere with the educational and co-curricular programs of the school district. For the purpose of this policy, “school facilities” also includes school grounds.

The Board will permit the use of school facilities when such permission has been requested in writing and has been approved by the Board of Education. The Board reserves the right to withdraw permission after it has been granted in the event circumstances change requiring such school facilities or school grounds will be needed for a school district purpose or due to a school closing due to weather or other emergency.

In weighing requests for the use of school facilities, the Board will give priority to the following classifications, in the descending order given:

Classification of Users:

Class “A” – Groups whose activities are affiliated with or sponsored by the Spring Lake Heights Board of Education (i.e.: parent/teacher organizations, school clubs, intramural programs, extra-curricular activities, interscholastic events, etc.). Organizations at the State, County, and local levels such as the New Jersey Department of Education, the New Jersey School Boards Association, the Monmouth County School Boards Association will also be included in this group.

Class “B” – Civic, Political, Educational, Not For Profit Youth Sports Organizations, and cultural organizations whose **primary** purpose is to serve Spring Lake Heights Residents (ie: Mid Monmouth Basketball and Tri-Shore Little League). Spring Lake Heights Borough Recreation Department will be included in this group.

Class “C” – Organizations including for profit and not for profit youth organizations whose primary purpose is not limited to serving Spring Lake Heights residents, and participants may or may not be residents of Spring Lake Heights (ie: USABL, AAU, MOSA, EDP, etc.).



Class “D” – Religious groups requesting the use of public school facilities for worship services and/or classes may only use school facilities when school related activities are not scheduled and will be required to reimburse the Board of Education for full out-of-pocket expenses to be determined by the Board Secretary (i.e. cost of utilities, administration and janitorial services.) Any religious group requesting the use of public school facilities must show evidence of immediate intention to construct or purchase its own building.

The use of school facilities will not be granted for the advantage of any partisan political activity, or any private social function.

The use of school facilities will not be granted for any purpose that is prohibited by law.

Each user shall present evidence of the purchase of organizational liability insurance to the limit as prescribed by district regulations. Each user shall inspect any facility or school grounds to be used prior to such use and shall notify a district representative of any existing safety or dangerous conditions. In the event such conditions exist, the district may cancel or modify the user’s access to the school facility until such conditions are addressed. Users shall be financially liable for damage to the facilities and for proper chaperonage as required by the school district administration.

Use of school equipment in conjunction with the use of school facilities must be specifically requested in writing and may be granted in accordance with Policy No. 7520. The users of school equipment must accept liability for any damage or loss to such equipment that occurs while it is in their use, regardless of any assignment of negligence. Where rules so specify, certain items of equipment may only be used by a qualified operator approved by the school district administration.

The Board shall approve annually a schedule of fees for the use of school facilities based upon the following guidelines:

1. The use of school facilities for activities directly related to the educational program and district operations
2. All other organizations or persons granted the use of school shall pay in advance the scheduled fee and the cost of any additional staff services required by the use.



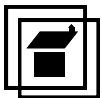
POLICY

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Schedule of fees:

Scheduled Area	Class A	Class B	Class C	Class D
School auditoriums, gymnasiums, or cafeteria/all purpose room	N/A	*Appropriate custodial fees	\$75.00 per hour plus *Appropriate custodial fees	+Full out of pocket costs *Appropriate custodial fees
Classrooms	N/A	*Appropriate custodial fees	\$25.00 per hour plus *Appropriate custodial fees	+Full out of pocket costs *Appropriate custodial fees
Library	N/A	*Appropriate custodial fees	\$50 per hour plus *Appropriate custodial fees	+Full out of pocket costs *Appropriate custodial fees
Fields	N/A	*Appropriate custodial fees	Soccer Field \$10/hour Baseball Field \$25/hour Softball Field \$25/hour Small Basketball Courts \$15/hour Large Basketball Courts \$15/hour	+Full out of pocket costs *Appropriate custodial fees
Computer Lab	N/A	*Appropriate custodial fees #Appropriate support fees	\$100 per hour plus *Appropriate custodial fees #Appropriate support fees	+Full out of pocket costs *Appropriate custodial fees



*Appropriate custodial fees = \$25 per session if during normal custodial hours. If outside normal custodial hours the fee will be \$35 per hour.

The school district shall provide a copy of Policy and Regulation 2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries to all youth sports team organizations that operate on school grounds or in school facilities. In accordance with the provisions of N.J.S.A. 18A:40-41.5, the school district shall not be liable for the injury or death of a person due to the action or inaction of persons employed by, or under contract with, a youth sports team organization that uses school facilities or operates on school grounds if the youth sports team organization provides the school district proof of an insurance policy in the amount of not less than \$50,000 per person, per occurrence; insuring the youth sports team organization against liability for any bodily injury suffered by a person. The youth sports team organization must also provide a statement of compliance with the school district’s Policy and Regulation 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries.

For the purpose of this Policy, a “youth sports team organization” means one or more sports teams organized pursuant to a nonprofit or similar charter or which are member teams in a league organized by or affiliated with a county or municipal recreation department.

The Superintendent shall develop regulations for the use of school facilities; such regulations shall be distributed to every user of the facilities and every applicant for the use of school facilities. Permission to use school facilities shall be granted only to persons and organizations that agree to the terms of Policy and Regulation 7510, the requirements as outlined in the use of school facilities application, and in accordance with the terms outlined in the approval granted by the school district.

N.J.S.A. 18A:20-20; 18A:20-34

Adopted: 27 February 2012; 18 June 2012; 23 May 2016; 30 April 2018; 19 November 2018

